



## THE KING'S SCHOOL Mission Statement

*The King's School is a Christian community that seeks to make an outstanding impact for the good of society through its students, and by the quality of its teaching and leadership in education.*

### Telephone Numbers

#### SENIOR SCHOOL

Student Absences	absentees@kings.edu.au	9683 8539
School Sergeant	sergeant@kings.edu.au	9683 8411
Chaplain	chaplain@kings.edu.au	9683 8414
Counsellor	counsellor@kings.edu.au	9683 8749
Health Centre	healthcentre@kings.edu.au	9683 8409

Braeside Shop	9683 8463
Preparatory School	9683 8444
Tudor House	4868 0021

#### SENIOR HOUSES

Baker Hake	9683 8477 MOD 9683 8676
Bishop Barker Harris	9683 8478 MOD 0455 087 327
Britten	9683 8464
Broughton Forrest	9683 8481 MOD 0455 098 246
Burkitt	9683 8465
Dalmas	9683 8421
Gowan Brae	9683 8517 / 9683 8653
Kurrle	9683 8699
Macarthur Waddy	MOD 0455 098 244
Macquarie	9683 8466
Wickham	9683 8583

**THE KING'S SCHOOL**  
ACADEMIC EXCELLENCE WITH CHARACTER DEVELOPMENT



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## Our Values

### Compassion

We live to serve one another. Having compassion means caring for others, being kind and gentle. Compassion is stronger than sympathy or empathy, it is much more active and intentional. In a Christian sense, it is going out of one's way to help others, to be generous towards others, to care for others and stand up for others. Compassion is strongly aligned with humility and responsibility, for it is from an attitude of humility that we choose to take responsibility for others and reach out to them with compassion. Be compassionate.

### Humility

We do not think more highly of ourselves than we ought. We are human and we share in the humanity of others. Being humble arises from our Christian belief that we are equal in the sight of God because we are all created in His image. Humility is strongly aligned with respect and compassion, for it is when we are humble that we are able to respect one another and are motivated to reach out to others with compassion. Being humble recognises that we are not always right, we get things wrong. Be humble.

### Respect

We respect one another and ourselves. Respect involves valuing people and property so that neither is dishonoured. We respect other's beliefs and points of view. We do not bully or impose our will on others, whether in thought, word or deed. We respect ourselves by adopting a lifestyle that is balanced and promotes wellbeing. Respect is strongly aligned with humility and honesty, for it is when we are committed to the truth and able to recognise we may be wrong, that we are able to show respect. Show respect.

### Honesty

We are honest. Honesty means being trustworthy, sincere and authentic. We are true to ourselves and one another. We do not mislead or misrepresent each other. As members of our community, our trust for one another depends on our honesty. Honesty is strongly aligned with integrity and respect for it is our commitment to being honest with each other that enables us to be trustworthy and live with integrity and to show respect for one another. Be honest.

### Integrity

We live our lives with integrity. To demonstrate integrity means to live a life that is integrated and balanced, cohesive and coherent. As a community of integrity, we are unified and work together for the common good. We are trustworthy and reliable, we follow through with conviction and courage. Integrity is strongly aligned with responsibility and honesty, for when we are true to ourselves and one another and exercise responsibility, we demonstrate our integrity. Demonstrate integrity.

### Responsibility

We take responsibility for others and ourselves. Responsibility means recognising that we share our lives with others in a shared world. Living and learning in community means taking responsibility for contributing positively and actively to our community and our world. Responsibility for our world means living sustainably. Responsibility is strongly aligned with compassion and integrity, for we reach out with compassion and demonstrate our integrity when we choose to take responsibility for ourselves and others. Take responsibility.

### Excellence

We strive to be excellent for others and ourselves. We do this in order to make an outstanding impact for the good of society. Striving for excellence means seeking to improve and better ourselves, to be always growing. Our striving for excellence is that we may be excellent for the sake of others. Excellence is strongly aligned with a life of compassion, humility, respect, honesty, integrity and responsibility, for it is when we commit ourselves to serve others that we strive to be excellent for others. Strive for excellence.



## 2022 School Monitors

**School Captain:** Robert Napoli

**Vice-Captain:** Hugh Robinson

**Executive (Academics):** Rohan Srivastava

**Executive (Character):** Amardeep Gill

**Executive (Community):** Angus Williams

Caleb Adu-Osae	Britten
Samuel Baker	Wickham (GB)
Veer Benepal	Britten
Sam Dugan	Baker Hake
Tejasvin (TJ) Jethi	Macquarie
Harry Hando	Broughton Forrest
Giri Karthigeyan	Burkitt
Felix Leahy	Bishop Barker Harris
Angus Lee	Kurrle (GB)
Kyan Luu	Kurrle
Billy McKittrick	Bishop Barker Harris
Rory Menzies	Baker Hake
Ben Pavlakis	Dalmas
Harrison Pope	Broughton Forrest
Max Sinclair	Broughton Forrest (GB)
Angus Southwell	Macarthur Waddy
Harry Staniforth	Macarthur Waddy
Eric Su	Wickham
Sohan Takkalapalli	Burkitt
Cooper Thom	Kurrle
Kevin Wang	Burkitt
Nick Whalan	Macarthur Waddy
Angus Wickham	Macarthur Waddy

## Bible Passages

### Bible Passages to Help in Time of Need

#### Afraid

2 Timothy 1:7, Psalm 34:4, Psalm 56:3;  
1 John 4:15-19

#### Anxiety and Worry

Psalm 56:3; Matthew 6:25-34;  
Philippians 4:6-8; 1 Peter 5:6-7

#### Away from God

1 John 1:8-9, Psalm 46:1-11

#### Bitter

Colossians 3:12-15, Hebrews 12:14-15

#### Critical

Matthew 6:14-15, Romans 14:10-13

#### Curious about God

John 1:1-4 and 14:1-6; Colossians 1:9-23

#### Death

John 11:25; Romans 8:38-39;  
1 Corinthians 15:55-58; 1 Thessalonians 4:13-18

#### Depressed

Psalm 34:4; Psalm 40:1-2; Psalm 42:1-11;  
Isaiah 40:21-31

#### Discouraged

Psalm 23:1-6; Psalm 121:1-2;  
2 Corinthians 4:8 and 16; Philippians 4:6-7

#### Doubting God

John 1:1-4; John 14:6; John 20:24-31;  
Colossians 1:15-17

#### Forgiving Others

Matthew 18:15-22

#### Needing Forgiveness

John 3:16; Hebrews 4:13-16; 1 John 1:9

#### Friends

Proverbs 17:17; Proverbs 18:24;  
1 Corinthians 15:33

#### Guidance

Proverbs 3:5-6; James 1:5

#### Guilt

1 John 1:9, Psalm 51:1, Proverbs 28:13

#### Lonely

Psalm 23:1-6; Psalm 121:1-8; 1 Peter 5:7

#### Peace

John 14:1-4, 27; John 16:33, Romans 5:1-5,  
Ephesians 2:13-18; Philippians 4:6-7

#### Sickness / Pain

Psalm 6:1-10; 2 Corinthians 12:9-10; James 5:14-15

#### Sorrow (Grief)

Psalm 23:1-6; Psalm 34:18, Psalm 147:3;  
2 Corinthians 1:3-4; 1 Thessalonians 4:13-18

#### Stress

Psalm 27:5, Psalm 30:5, Psalm 37:7-8

#### Temptation

1 Corinthians 10:12-13, 1 Timothy 6:11,  
James 4:7

#### Trouble

Psalm 20:1-2, Psalm 23, Psalm 71:1-2

#### Weary

Matthew 11:28-30, Galatians 6:9

Adapted from Gideons Australia

<https://www.gideons.org.au/become-a-christian/helps-and-other-resources>

## Prayers

### The Apostles' Creed

I believe in God, the Father Almighty,  
maker of heaven and earth;  
and in Jesus Christ, his only Son our Lord,  
who was conceived by the Holy Spirit,  
born of the virgin Mary,  
suffered under Pontius Pilate,  
was crucified, dead, and buried.  
He descended into hell.  
The third day he rose again from the dead.  
He ascended into heaven,  
and is seated at the right hand of God the Father almighty;  
from there he shall come to judge the living and the dead.  
I believe in the Holy Spirit;  
the holy catholic church;  
the communion of saints;  
the forgiveness of sins;  
the resurrection of the body,  
and the life everlasting. Amen.

### The Lord's Prayer

Our Father in heaven  
hallowed be your name,  
your kingdom come,  
your will be done on earth as in heaven.  
Give us today our daily bread.  
Forgive us our sins, as we forgive those  
who sin against us  
Lead us not into temptation,  
but deliver us from evil.  
For the kingdom, the power, and the glory are yours, now and forever.  
Amen.

### School Prayer

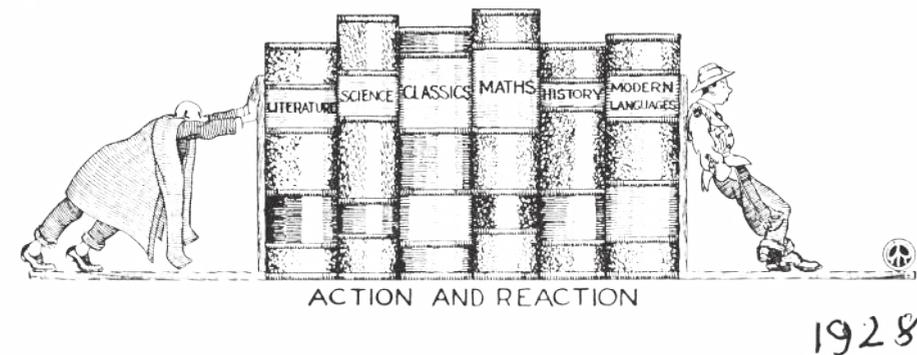
Lord our Heavenly Father, who has gathered us together in the community of  
The King's School and has taught us that the way of excellence is the way of selfless service;  
help us to realise our responsibilities as members of our School.  
May nothing we do or say tarnish its good name, may loyalty mark our common life,  
let the love of all that is good and honest be our rule  
and may we compete in a way that will bring honour to your name.  
Take and use us to love and serve all people in the name of your son Jesus Christ our Lord.

## Centre for Learning and Leadership

The Library is open between 7.45am and 8.00pm Monday to Thursday, and between 7.45am and 4.00pm on Friday. The Library houses a large physical collection of fiction and non-fiction items and subscribes to an extensive online collection of research databases, eBooks, and audiobooks. A qualified staff of teacher librarians, librarian, and library assistant are available to assist staff and students with access to these resources and to provide reading and research advice.

Co-curricular activities run by the Library include the Reading and Writing Clubs, and the MakerPlace. A free tutoring service for boys in Years 7-12 operates in both the Library and Senior Study Centre. More information about this service and other Library services, resources, and programs can be viewed on the Senior Library Canvas pages at <https://canvas.kings.edu.au/courses/18>.

## The Boys



## Appropriate Use of The King's School Network

The King's ICT network provides students with access to KingsNet, email, other internal services and the internet. Appropriate use of the network is required of all students. Please ensure that you have read and completed the Student ICT Acceptable Use Policy for your campus as well as the Student Laptop Agreement Form for Senior School. These are both accessible from the ICT Services page on Kingsnet.

## Student Code of Conduct

The 'Student Code of Conduct' is not intended as a complete guide to conduct, but for guidance on certain details. It is reviewed annually and kept to the minimum necessary to fulfil the School's responsibility as a guardian; to ensure the safety, welfare and happiness of all its members, and to make the essential arrangements for a community where study can flourish, and where each boy has the opportunity to develop his own talents in an atmosphere of self-discipline and mutual respect. The 'Student Code of Conduct' is aligned with the School's Policy of *BE SAFE + BE KIND = BE KING'S*.

The Student Code of Conduct applies at the School during the whole Term; to teams or individuals away from the School during Term; at all camps and School trips in Term time or holidays; subject to any modifications by Masters-in-Charge. Students need to be aware that they represent the School in all their words and actions, even when they are not at School or in uniform. The School may find it necessary to respond to any inappropriate behaviour no matter where it occurs.

### General Principles

In general, no boy shall say or do anything contrary to good order, decency and common sense. Boys are expected at all times to behave courteously, to show consideration for others and for the community as a whole, to value their own self-respect and the good name of the School.

Failure to observe these general principles will be regarded as a breach of School rules, and consequences may apply.

### 1. Good Manners

Good manners are small, habitual ways of showing others the consideration one would wish for oneself and of making social life more pleasant. The following is not an inclusive list but offers guidelines:

- Open doors for others, and in particular, for adults.
- Always stand when being addressed by an adult.
- Stand aside to let people pass on stairways and in corridors. Do not push.
- Stand up when a member of staff or visitor

comes into the room unless you have previously been asked not to do so.

- Address members of staff or visitors as "Sir" or "Miss".
- Never pass an adult whom you know without greeting him/her.
- Adults must always leave the room first.
- At concerts, plays and other events, consider the convenience of staff and visitors. Support School teams enthusiastically. Show appreciation of good play by the opposition. Tasteless barracking is not permitted.
- At meals and other social occasions, offer adults refreshments before taking any yourself. Make a genuine attempt to talk to adults.
- If you receive a letter of congratulations, acknowledge it; if you have been entertained, write a letter of thanks; if you receive unusual kindness or help, especially in areas beyond the normal duties of life, remember to thank the person.
- Remember to show appreciation for the work of the non-teaching Staff and, where possible, make their job easier. Keep the School and its grounds tidy.
- When away from the School and in public, act with consideration. Do not fool around or jostle members of the public or inconvenience people in any way.
- If for any reason you are to be absent from School periods or activities, apologise in advance to the member of Staff concerned.

### 2. Punctuality

Any boy who arrives at school late without sufficient reason, may be detained for a similar period to that for which he was late. Persistent, unexplained lateness will be investigated. Boys who arrive late to school must see the Staff Centre Receptionist.

Boys must not dawdle between lessons.

### 3. The Chewing of Gum

The chewing of gum is forbidden.

### 4. Spitting

Spitting is forbidden.

### 5. Online Conduct

All students must read email communication and KingsNet notifications. Where appropriate, they should also respond and acknowledge. No student should send an email to "all students", nor respond to an "all students email", unless given express permission from a staff member.

Students are reminded to behave and 'speak' in the appropriate manner when using the online environment. Inappropriate behaviour will not be tolerated. See the *Students' ICT Acceptable Use Policy* found on KingsNet for further details.

### 6. Mobile Phones and Devices

Boys in Years 7-10 may bring a device to School, but it must not be seen or heard once they enter the property, until 3.25pm. Boys in Years 11 and 12 may bring a mobile phone to School, but it must be used appropriately. Whilst in the classroom, in between periods, in Assemblies, Chapel, School or House Meetings, mobile phones and devices must be turned off or on silent and not be visible, unless otherwise instructed by a teacher.

At break times, Years 11 and 12 may use their mobile phone, provided they do not cause embarrassment or harm to fellow students, staff or visitors to the School. Usage must only occur out of the sight of all other Year groups; and be restricted to Day and Boarding House areas, eg study rooms, locker rooms, Year 12 Common Rooms and the Year 12 Centre.

Inappropriate use will see the mobile phone or device confiscated and will be held by the School Sergeant for the remainder of the day. If the mobile phone or device is confiscated a second time in a Term, the Sergeant will make arrangements with the student's parents for confiscation of a week or longer.

The full Policy is located on the Senior School KingsNet page.

### 7. Staff and Students

Staff (both academic and non-academic) are employed to promote your safety and wellbeing. If you believe, at any stage, that a staff member acts or speaks in an inappropriate manner towards you, then please report your concerns to your parents, Housemaster, a School Counsellor, the Deputy Head (Students and Community) or the Head of Senior School. Inappropriate behaviour does not include a

staff member giving instructions, correcting or disciplining a student in suitable ways, but may include bullying, lying, inappropriate physical contact or causing psychological stress.

### 8. Behaviour Management

The School wishes to have students who are keen to learn and who will assist teachers and other students with the learning process. To that end the School has initiated a *Behaviour Management Policy*.

The *Behaviour Management Policy* will be implemented as deemed necessary by staff, or may be used if repeated detentions are obtained. Differing levels of behaviour will result in the appropriate intervention, so as to encourage a safe environment for all students. The full *Behaviour Management Policy* document is available on the KingsNet Senior School page.

### 9. Detention System

- School Detentions (Blue Card)*: Given by any member of the teaching staff for disciplinary or academic offences. Boys report to the School Sergeant's Office by 3.30pm each Friday afternoon where they will be given manual or set work for one hour.
- Saturday Detention (White Card)*: Can only be given by the Deputy Head (Students and Community), and the Head of Senior School; the School Sergeant and teaching staff can make a recommendation to one of the authorities. Saturday Detentions are given for serious breaches of School rules or a serious problem with attitude to academic work.

Saturday Detention dress and attendance: Boys are to arrive at the School Sergeant's Office, dressed in full school uniform (No.1s) by 8.00am Saturday morning unless otherwise directed. Boys are to have with them a small bag containing a water bottle and PE gear (including a King's hat or K-cap), gear in which he can perform his work, and that will provide protection from the elements.

### 10. Serious Offences

Serious offences which put at risk the safety of members of our School community, may be subject to severe disciplinary action (including expulsion or suspension). Serious offences include the consumption, use or possession of the following, whilst in public or within the School precincts:

- (a) E-cigarettes/vaping devices are banned substances: Boys are not to have possession of these (including packaging), use or supply to other students.
- (b) Smoking: The possession or use of smoking materials whilst in public or within the School precincts.
- (c) Alcohol: The possession or consumption of alcoholic beverages, ie beer, wine or spirits whilst in public or within the School precincts.
- (d) Drugs: The possession, supplying or use of illegal drugs is forbidden. All medicines and legal drugs, whether requiring a prescription or not, will be kept by House Matrons or the Hospital Sister, unless a boy has specific permission from his Housemaster to keep them in his possession.
- (e) Gambling: Every form of gambling, betting and sweepstake for money is forbidden.
- (f) Pornography: The sale or possession of any form of pornographic literature is forbidden.
- (g) Firearms and Missiles: The possession or use of firearms, explosives of any kind (including fireworks and projectiles) and knives, other than pocket knives, is forbidden.
- (h) Bullying: This is regarded very seriously and the School's policy is outlined in the Diary.
- (i) Misuse of technology: including inappropriate use of social media, using another student's or staff member's device or credentials, or filming.
- (j) Harassment of other students: including any unwelcome actions or words.

For further information see the Behaviour Management Plan on the Senior School page on KingsNet.

### 11. Personal Property

Boys may not borrow property without the owner's permission. Books and clothing are to be clearly marked with the owner's name. Boys are not to use other students' ICT devices or credentials without clear permission. To assist in safeguarding the welfare of boys and others, the School reserves the right to inspect boys' bags, lockers, mobile phones and other personal devices or lockers etc.

### 12. Absence

It is important that parents are aware of the correct procedures to follow if their son should be absent from School. A roll is conducted at the start of each lesson and the school must account for each and every boy, each lesson of the day.

#### Partial Leave

*When a student needs to leave during the day or have partial absence (perhaps due to a specialist appointment) the following is expected.*

- Parents must complete the form on KingsNet using the "attendance icon". Requests must include such details as reason, time of departure, time of return etc.
- The student must check in with Mrs Mansfield upon arrival (if he is arriving late), or, sign out with Mrs Mansfield if he is leaving the property early.

#### Full Day Absence due to Illness:

*When a student is ill and unable to attend School the following is requested:*

- Parents are required to contact the School either by completing the Absence form via the Attendance icon on KingsNet if their son is not attending school on any given day, which must be done before 8.30am. Parents can also call the Attendance Officer on 9683 8539 to inform the School of their son's absence.
- After two consecutive days of absence, the School requires a medical certificate. The certificate can be submitted online via Kingsnet.

#### Special Leave Requests During Term Time:

*The School asks that any leave outside of holiday time be requested well in advance and directed to the Head of Senior School.*

- Special leave may be requested by using the Attendance icon on KingsNet. Please do not presume that leave has been approved until the Head of Senior School has given permission.

#### Health Centre Visits:

- If boys need to visit the Health Centre during P5 and 6, they need to see the Staff Receptionist first.

### 13. Attendance to Sport - Training and Games

If a boy is to miss sport due to a medical condition or an emergency family commitment. He or a parent is to make every effort to inform Team Management (Coach, Manager, Master in Charge and Director of Sport) well before commencement of the activity. The expectation is the night prior.

If a boy is requesting permission to miss sport for a planned event, his parents are required to apply for leave through the Director of Sport, via the Senior School page on KingsNet, more than seven days in advance of the sporting commitment.

If a boy is sick or injured, so that he will be unable to participate in sport, he must report to the Health Centre (if a boarder), or his parents (in the case of a day boy), must notify the Director of Sport before the sporting commitment.

If a boy is injured, the School's expectation is that he is in attendance, assisting Team Management or supporting from the sideline.

### 14. The Cadet Corps (TKSCC) Leave Policy

The King's School Cadet Corps Australian Army Cadet (AAC) values include Service, Courage, Respect, Integrity and Excellence.

It is expected that all cadets abide by these values:

**Service:** The selflessness of character to place the interests of our Unit, our School and its people ahead of my own.

**Courage:** The strength of character to say and do the right thing always, especially in the face of adversity.

**Respect:** The humanity of character to value others and treat them with dignity.

**Integrity:** The consistency of character to align my thoughts, words and actions to do what is right.

**Excellence:** The willingness of character to strive each day to be the best I can be.

All Cadet Corps activities are considered a part of The King's School curriculum. Training Parades are scheduled activities that develop cadets' skills in preparation for the Annual Cadet Camp (AFX) and the Regimental Passing Out Parade (RPOP). The safety of cadets in the field is a priority and it is therefore

important that cadets are properly trained. It is a School expectation that all cadets attend every Training Parade. An application for leave may be rejected at the discretion of the Commanding Officer or one of his delegates.

- (a) General: Leave will normally only be granted in the most exceptional cases, and then only if accompanied by an explanatory letter or completed Cadet Corps leave request from the cadet's parents or guardian. Appointments to see doctors, dentists, etc. must not be made for Corps Mondays.
- (b) Corps Training Parades: The approving authority for all leave applications for Training Parades is the Commanding Officer or one of his delegates. A cadet who requires leave is responsible for ensuring that completes the Application for Leave form on the TKS Cadet Corps page on KingsNet. All applications must be submitted on the Friday before a Corps Training Parade or at least one full school day before a Corps Parade. Disciplinary action may be taken against any cadet who fails to apply for leave in the correct manner, regardless of the reason for the application.
- (c) Annual Field Exercise (AFX) and Regimental Passing Out Parade (RPOP): The approving authority is the Head of Senior School/ Deputy Headmaster. A Special Leave Application form must be completed and submitted via KingsNet, including supporting documentation.

### 15. Attendance

Unless they have permission from their Housemaster or a letter from their parents, boys will be expected to attend all/any of the following:

- (a) House and Year Meetings
- (b) All teaching classes
- (c) Musical Ensembles, Bands and Choir practices and individual music lessons
- (d) Team practices
- (e) School fixtures
- (f) School appointments (eg Health Centre) Detentions
- (g) School Parades
- (h) Chapel and Assembly
- (i) Other School commitments

## 16. School Occasions

There are certain significant occasions in the School year when the entire School is expected to be present. The following are compulsory:

- Speech Night
- Head of the River Regatta
- GPS Athletics Carnival
- Certain winter Home sporting fixtures

Boys wishing to travel to either (b) or (c) with their parents may do so, providing an application is made in writing by them to the Housemaster. Otherwise, boys must report at the assembly time laid down and travel by School bus transport.

## 17. Supervision of Students before and after School

For your safety, please note the following:

There is no supervision for students in the Senior School before 7.10am unless they are attending an organised activity (ie sports training).

If students arrive between 7.10-7.30am the only supervised area is in the Dining Hall. A student may sit at the back of the Dining Hall where you may collect a beverage to enjoy. If you require breakfast, you must have purchased a token from the Braeside Shop.

The Library opens at 7.30am and students can go to there to study and be supervised.

From 7.45m to the beginning of School, the supervised areas of the School are in the Houses, Main Quad, Harris Courts or the Library.

After School, if students are not involved in an activity, the supervised areas include the Houses and the Library. Supervision will cease in the Houses at 6.00pm. The Library closes at 9.00pm Monday to Thursday and at 5.00pm on Fridays.

## 18. The Academic Card System

The monitoring system is in place to gain information from both academic staff and co-curricular staff about how a student is progressing and to guide a student in the expectations around organisation, classroom engagement and attitude.

There are three levels:

**BLUE** - A student needing extra support around organisation, attitude, using class time efficiently and completion of homework,

would be placed on a blue card. This enables the mentor or year co-ordinator to have regular conversations with the student to provide strategies based on classroom teacher and co-curricular staff feedback. This process usually runs for eight weeks to enable the student to learn and retain new habits.

**YELLOW** - A student will be moved to this level if they consistently do not meet expectations and refuse to engage in the process whilst on the blue card. The yellow card alerts the student that they now need to show significant engagement and improvement in their approach to all aspects of the school. This process usually runs for eight weeks with regular meetings with the year co-ordinator. If an improvement is shown, the student will move back on to the blue card.

**RED** - A student will move to this level when they still fail to reach the expectations around these areas. This level includes the student entering into a contract with the School. This will include actions that need to be taken to demonstrate that the student can continue to have their place at the school. This runs over a six week period with regular meetings with the year co-ordinator. The final meeting is with the Head of Senior School to determine the outcome for the student.

## 19. Classroom Order

There must be no eating or drinking inside School buildings, the Sports Centre and Swimming Pool. Boys are not allowed to use these premises unless a member of the Staff or Duty Monitor is present. Classrooms must be tidied by the outgoing classes. At the end of each day, windows are to be closed and locked and chairs put up on desks, where appropriate.

## 20. Quadrangle and Passageways

Shouting, pushing, running and boisterous behaviour are not permitted in these areas. Obscene language is obviously not tolerated.

## 21. Chapel

Boys must behave in Chapel in a manner fitting to a place of worship. There will be no talking in Chapel after the organist starts to play. Boys must enter and leave their seats in an orderly and timely fashion.

## 22. Outside Sporting Bodies

No boy may compete with outside sporting bodies when fixtures or activities clash with nominated School sporting commitments, without the permission of the Director of Sport.

## 23. Outside Employment

Boys sometimes take it upon themselves to acquire a part-time job after school or on a weekend. It is stressed that School commitments, including sport, take precedence over such jobs.

## 24. Boarders' Leave

During School terms, it is important for boarders to be able to take leave, and for parents, relatives, and friends to have access to them. The School wishes to maintain flexibility with leave arrangements, however, boys should not regard leave as an automatic right. At the same time, the School recognises that parents must have confidence that the School is exercising leave arrangements as carefully and responsibly as possible. Leave is administered by the Housemasters, who hold the boys in trust regarding their leave. If Housemasters are misled by boys going on leave, that trust is broken, and the School is unable to care for the boys to the best of its ability. The School and Housemasters can remove leave from boys, as a sanction for a wide range of misdemeanours.

The following leave regulations apply to all boarders. Special leave (eg harvest leave) requests must be directed to the Deputy Headmaster, otherwise all leave arrangements are made through Housemasters.

\*Taking leave generally means being taken out by or visiting an adult, who is then responsible for the boy while he is on leave.

\*Every boarder applies for leave using the School's online leave system. His parents then receive an email (generated automatically) which outlines details of this leave request. Parents then communicate with the Housemaster who then approves or declines leave. The system generates emails to parents and the boarder confirming approved leave.

\*No boy can take overnight leave without the knowledge and agreement of his parents. Overnight/weekend leave requests to the Housemaster must be made by the parents by 8.00pm on the Thursday prior to the leave. For

overnight/weekend leave with non-parental hosts, both parents and hosts must contact the Housemaster by 8.00pm. on the Wednesday prior to the leave. All boys are expected to write a thank you note or email to their overnight/weekend leave hosts.

A boy on overnight leave is not permitted to return to School during the night for which he has leave, unless approved by his Housemaster.

Beach leave – Boarders will not be permitted day leave to go to a beach, unless supervised by parents or hosts.

## Departure times:

Friday: Boarders may leave after School has finished, but must return on Saturday to fulfil sporting obligations.

Saturday: from after breakfast and when House and School obligations have been fulfilled. For Home matches on GPS rugby and football days, the Regatta and the GPS Athletics, leave does not commence until after the final game or event.

Sunday: from after breakfast and when House and School obligations have been fulfilled.

Saturday:	Years 7-10	8.30pm
	Year 11	10.00pm
	Year 12	11.00pm

Sunday:	Either 8.30pm, or 30 minutes before Chapel.
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With the permission of their Housemaster, boarders may return to school on Monday morning.

## Other Leave

- Lunch and Dinner Leave: Requests for a boy to join his parents for a particular meal in the Parramatta/Carlingford areas must be made to the Housemaster. This leave is for the meal only and should not interfere with a boy's prep time.
- Evening Leave: The need for evening leave usually arises when staff arrange for groups of boys to attend performances at, for example, the theatre. Boys must request permission from their Housemasters, and must sign out and back in.
- Kingsdene: Boys are allowed to visit the Kingsdene shops after accessing the online system. No boarder is allowed to be at

Kingsdene after 4.30pm on any weekday. At all times, the School blues uniform or the summer dining room dress must be worn. Senior boys are not allowed to use junior boys to run errands to Kingsdene for them.

- (d) Parramatta/Local Area – Shopping Leave: Housemasters may grant shopping leave to Parramatta on afternoons or weekends. Boys on these occasions may wear smart casuals. Boys must gain permission from the Master on Duty for all “day leave”.
- (e) Parramatta/Local Area – Special Leave: Housemasters, on Saturdays and Sundays, may grant special local leave to boys in groups of three or more to go to the cinema, etc. Boys on these occasions may wear smart casuals. Caltex Service Station is out of bounds to boarders at all times and to day boys during school hours and whilst on their way to and from school. [Hitchhiking on any Leave is strictly forbidden.]

## 25. Free Travel

Day boys are entitled to travel free by private or government bus and State Rail to and from school. Application forms can be obtained from the School Sergeant. Boys must tap their passes when they board public buses.

Boarders are entitled to travel free at the weekend, end of term and return by Countrylink Coach. Application forms can be obtained from the School Sergeant.

Boys wishing to travel on Countrylink Coach to stay with a friend are deemed as paying passengers. Boys must apply through the School Sergeant and the cost of the fare will be debited against the boy's School account.

## 26. Driving Motor Vehicles

Day boys who wish to drive to School may do so only upon a parent or guardian's written application to the School Sergeant. Boarders are to apply to the Director of Boarding if they wish to keep a car at the School. Permission for boarders will be granted only under exceptional circumstances.

If a boy arrives late to school three times in a Term, his driving to school privileges will be reviewed and if need be, he will lose the right to drive onto the School premises.

Any boy found driving dangerously, carrying passengers without permission, leaving the

School grounds during school time or driving to sport practices, will have his right to drive withdrawn. Once a boy has parked his car in the School grounds, he is not to visit it during school hours. No boy is permitted to ride a motorcycle to School without the permission of the School Sergeant.

Driving around the School:

In the morning parents are not to drive around the School, but are to drop their son off in the designated drop-off zones. Please be aware that there are only two points where you may be dropped off in the morning. The first is at the Turning Circle outside the main reception. Please do not park in this area, as buses are regularly arriving.

The second area you may be dropped is the carpark next to the White Oval Canteen (opposite the Sports Centre) or down the hill where there is a drop off zone. Please do not stop on the road in front of the Sports Centre. Please do not drive around other areas of the School (ie Day Houses or car parks) for safety reasons, as there are many pedestrians.

If you arrive through the gate at the top of Gowan Court, please stop on Bettington Road and walk up the hill and enter through the gate. We desire to be good neighbours and not cause congestion in the tight spaces of Gowan Court. Please do not park in Gowan Court or in parking spaces at the Kingsdene shops.

## 27. Internal Bounds

The following areas are out of bounds:

- The Common Room.
- Classrooms and laboratories before school, during break, lunchtime, or after school. Boys who wish to use a classroom outside of class activities must have written permission from a member of staff.
- The Music School during break, lunchtime and after school, unless boys have special permission from a member of staff to practise there.
- Futter Hall, except for School functions or if boys have recognised duties there.
- Other Day or Boarding Houses that are not your own. Boys seeking to visit other Houses must have the permission of that Housemaster.

- White Oval, except for those School teams who are allowed to train there, ie 1st and 2nd XV, 1st and 2nd XI, Athletics teams. Permission to use it for any other activity must be obtained from the Director of Sport.
- Turf wickets, unless attending an official game or practice.
- The White and Doyle Canteens, except during times of trading.
- All buildings used by Grounds and Maintenance staff.
- The Prep School and Gowan Brae except where a boy has both the permission of his Housemaster and the Boarding House Master at the Prep School or Gowan Brae.
- Tara Anglican Girls' School, except where a boy has both the permission of his Housemaster and the Boarding House Mistress of Tara.
- All staff residences, except in an emergency or where a boy has received an official invitation.
- The Old Boys' building at Massie Field.
- The Burns' Family Cemetery.
- The Prep Pool.
- The Doyle grounds for the practice of golf, except from the designated teeing areas.

## 28. Paper and Rubbish

All wastepaper and rubbish must be placed in the receptacles provided and not dropped or thrown in other places.

## 29. School Property

All damage to School property must be made good. Any damage which occurs must be reported to the School Sergeant immediately.

## 30. Graffiti

Under no circumstance is any boy to write or draw on any item of School property, including buildings.

## 31. Swimming Pool

Behaviour in the pool area must, at all times, satisfy the demands of common sense, safety and cleanliness. The following rules must be strictly observed and boys who break them will be barred from the pool.

To ensure cleanliness of the pool and surrounds:

- Swimming costumes only will be worn in the pool.
- Footwear and T-shirts will be worn to and from the pool.
- Food and drinks are not permitted.
- Boys must go to the lavatory before entering the pool.
- Boys coming directly from another sport must shower before entering the pool.
- To avoid injury, and to avoid interfering with others' use of the pools:
- Running or rough play of any kind is forbidden in the pools or surrounds.
- 'Bombing', whether from diving board or from the sides of the main pool, is forbidden.
- Ball games within the pool grounds are allowed only with the permission of the PDHPE staff.
- When lane dividing ropes are in position, they are not to be touched.
- When lanes 1 and 2 are roped off, they are for training purposes only.
- To maintain safety in the diving pool:
  - There will be no diving in the diving pool unless under staff supervision.
  - Entry to the diving pool is from the board only. Exit must be by the ladder.

**There will be no swimming at night unless authorised by the Head of Senior School or Director of Boarding.**

**Only authorised persons may have access to the School swimming pools for the purposes of swimming or supervision of swimming.**

- Access to the swimming pools for the purposes of swimming or supervision of swimming will only be provided to authorised staff who have completed the relevant training and hold the required qualifications.
- Authorisation will only be provided to qualified staff, residents of the School, venue staff contractors or visitors who hire the pool facilities and is at the discretion of the School.

3. Staff who wish to access the swimming pools for the purposes of private recreational swimming for their immediate families and guests must sign an undertaking that they:

- agree to abide by the rules of conduct and the terms of this policy
- have received appropriate induction training
- hold the required current qualifications in CPR and water rescue.

#### **Students and other children must be supervised by an adult.**

1. A responsible adult must be in attendance at all times during aquatic activities. For use of the School's swimming pools the responsible adult must be authorised.
2. If students are involved in the activity, the responsible adult must be a teacher, Boarding supervisor or other nominated employee of the School.
3. Students of any age while in the care of the School must not be left unsupervised while in or around swimming pools or waterways.
4. Children under 10 years must be actively and closely supervised by a person who is at least 16 years old. An adult must still be present to take overall responsibility.

#### **All persons must comply with the Rules of Conduct.**

1. All persons who use the School swimming pools or are involved in other School aquatic activities are expected to comply with the rules of conduct for the venue. They must obey any instructions provided by signage, documented procedures and terms of use or given by supervisors or lifeguards who may be on duty.
2. No person is allowed to supervise or participate in any water-based activity while under the influence of drugs or alcohol.

#### **32. Fire**

Fire regulations and evacuation procedures are posted throughout the School and Houses and must be observed and regularly read. Drills will be held throughout the year.

#### **33. Electrical Appliances**

Electrical installations in Studies and Common Rooms must be approved by the Housemaster in accordance with regulations issued by the Property Manager who will arrange for inspections. No power switch is to be left on unattended, unless permission has been given by the Housemaster.

### The Uniform

The uniform is unique. Each boy in the School should treat it with great respect because its history and associated traditions are strong and meaningful.

It is a very distinct uniform and, if it is worn without care, we do it great harm.

Boys when in full uniform will have all buttons done up.

Boys will not participate in any sport, organised or otherwise, wearing any part of the uniform.

Boys will not compromise the uniform by wearing other types of shoes, shirts or jumpers mixed with it.

In summary, the uniform will be worn as a whole, not 'mixed' or 'matched' with other types of clothing.

The uniform and what it stands for will be treated with the utmost respect.

Uniform Coat Day: (No.1 uniform) Certain days

throughout the year are designated as 'Uniform Coat Days' in the School Diary. On these days, the following guidelines apply:

- (a) The white shirt and black tie are to be worn.
- (b) The uniform coat jacket remains on outside the classroom unless directed otherwise by the Head of Senior School.
- (c) The wearing of the coat jacket in the classroom is at the discretion of the class teacher.
- (d) Under no circumstances are boys to change to blue shirt during the day.

#### **34. Dress**

Boys travelling to and from School in Terms 2 and 3 are required to wear full School uniform. This includes all boys travelling by car. During Terms 1 and 4 the uniform coat and tie are not required to be worn to School.

- (a) *Face*: the face must be clean shaven (if necessary) each morning. No jewellery is to be worn.

(b) *Blue or White Shirts*: Shirts must be clean and pressed, and in good condition. A black tie must always be worn with a white shirt except when worn with a School Blazer. The top button must be done up when wearing a tie and the second top button must be done up when no tie is being worn. When sleeves are rolled up, they must be done so above the elbow.

(c) *Uniform Trousers*: Trousers must be clean and pressed with a cuff at the bottom, in good condition and the correct length. Side pockets are not permitted in school trousers.

(d) *Belts*: Belts must be dark brown or black leather with a plain buckle. Two toned or coloured belts are not permitted.

(e) *School Jumpers*: Jumpers must be clean and in good condition. Home knitted ones are allowed, providing they conform to the colours and pattern laid down.

(f) *Shoes*: Only plain black shoes of approved style (ie with laces and without white or coloured stitching) may be worn. They must be in good condition and cleaned regularly.

(g) *Uniform Coat*: The coat must be cleaned and pressed and in good condition. All buttons, gorget patches, Austrian knots and badges to be sewn on. Bottom coat pockets must be sewn up.

(h) *Slouch Hat*: Hats must be in good condition, blocked properly, chin strap clipped in, puggaree to be clean and pressed, and will be worn at the correct slant. The hat is mainly worn on Cadet Corps Ceremonial days.

(i) *Socks*: Socks must be black and in good condition.

(j) *Ties*: Only a plain black tie may be worn with the School uniform. It must be worn at the correct length and done up at the collar.

(k) *Bags*: Only crested blue bags will be allowed. Name must be clearly written on the outside of the bag.

(l) *Raincoats*: Only the King's blue raincoat or drizabone may be worn. Dufflecoats, windcheaters, military style greatcoats or khaki raincoats are forbidden.

(m) *Butcher's Coat (Blazer)*: Will be worn by all boys in Years 11 and 12 during the week and at weekends. During the week, the coat will be worn with a blue shirt and a Monitors' tie or the black tie. When the coat is worn on

Saturdays and at official sporting occasions (eg tours), the Butcher's coat will be worn with a white shirt and any official TKS or GPS tie. Any other boy who has been awarded Colours may wear the blazer, but only on Saturdays and at official sporting occasions.

(o) *K cap or bucket cap*: may be worn at school for sun protection. Either can only be worn with the coat or blazer when permission is granted by the Head of Senior School. "Tractor caps" are never to be worn with the School uniform.

(p) *Year 12 Jerseys*, School fleeces or the like must not be worn with School Uniform.

(q) Any boy who leaves Cadet Corps prior to Passing Out Parade in Year 12 must remove from his uniform any rank he has attained.

#### **35. Haircuts and Jewellery**

As we encourage a positive spirit and pride in the School, we ask boys to follow these guidelines concerning hairstyle:

- Hair on the head of a King's boy is to be:
  - (a) Neatly groomed at all times
  - (b) Worn short enough so that when hair is groomed, no hair touches the collar or extends below the top of the eyebrows
  - (c) Cut and groomed so that the bulk of hair on top of the head decreases gradually and blends with the sides and back
  - (d) The absolute minimum length of hair is 12mm (No 4)
  - (e) It is assumed that hair will not be cut so short or grown so long as to invite comment.
- Fade Cuts: If a fade cut is worn, the length at the lowest point is to be a No. 2 on the sides, and fade up to a No. 4 on top.
- Extreme hairstyles are inappropriate and not allowed, such as (buzz-cuts, mullets, stepped or under-cuts, streaked or bleached and similar styles), unnatural colours or combination of colours is not permitted.
- Boys may be sent home in order to rectify problems with their hair.
- Boys are to be clean shaven and sideburns are to:
  - (a) Extend no lower than the point where the ear lobe joins the face

- (b) Be squared off in a horizontal line at the bottom edge and
  - (c) Be evenly trimmed to blend with the hairstyle and are to be an even width.
- Boys are not permitted to wear jewellery, other than a wristwatch. This includes earrings and studs. Boys will be asked to remove any such earrings or studs or any other visible piercing jewellery.
  - For safety reasons no rings are to be worn on fingers.

### 36. Excursions

Boys on some School excursions are permitted to wear smart casual clothes, appropriate to the occasion. Tops must have a collar. Any boy who wears clothes which, in the opinion of a member of staff are unacceptable, will remain behind and do schoolwork. Thongs are strictly forbidden.

## The King's School Anti-Bullying Policy

### 1. PREAMBLE

- 1.1 In order for learning to take place effectively, every student must feel safe and secure at school. This means that bullying and intimidation are unacceptable because of the fear and anxiety they engender. All campuses of The King's School (the School) should be a place where all students can feel safe, secure and able to achieve their potential.
- 1.2 It is expected that all members of the School Community – staff, students and parents – will work together to ensure that bullying, whether verbal or physical, subtle or overt, face-to-face or via technology, does not happen.

### 2. OBJECTIVES

- 2.1 The objectives of this Policy are to:
- (a) To create a school environment in which all students feel safe and secure.
  - (b) To foster optimum conditions of learning and teaching.
  - (c) To encourage reporting of bullying.
  - (d) To support the targets of bullying.
  - (e) To counsel perpetrators so that bullying behaviours stop.
  - (f) To provide, where necessary, appropriate disciplinary consequences for those who persist in bullying.

### 37. Saturday Dress Regulations

- (a) Summer: When travelling to the School for sport or for an away fixture, the following dress regulations will apply:
  - (i) Cricket – cricket whites
  - (ii) Tennis – TKS tennis uniform
  - (iii) All other sports – TKS navy blue polo shirt, white shorts, white socks and runners.
- (b) Winter: When travelling away, boys will wear either the School uniform, excluding hat, a School blazer or a tracksuit over the sports uniform. For away games boys will wear their full School tracksuit to spectate.

When the School is host, the full School uniform, excluding hat, or a School blazer, will be worn at all times outside the Boarding House. Around the School, boys may wear sensible casuals, including footwear (but not thongs).

### 3. POLICY

- 3.1 The School is committed to ensuring that each student can feel safe and secure at school. Bullying by students will not be tolerated under any circumstances.
- 3.2 Counselling and/or disciplinary action will be taken in any case where a student is found, upon reporting and investigation, to have bullied another student.

### 4. WHAT IS BULLYING?

- 4.1 Bullying is repeated verbal, physical, social or psychological behaviour that is harmful and involves the misuse of power by an individual or group towards one or more persons.

Cyber bullying refers to bullying through information and communication technologies (discussed in more detail below).

- 4.2 There are many types of bullying, which may include any one or more of the following:
- (a) physical: punching, hitting, tripping, kicking.
  - (b) verbal: teasing, using offensive names, being abusive, constant criticism, inappropriate comments about a person's appearance, belittling remarks;
  - (c) non-verbal: writing offensive notes, rude gestures, graffiti;

- (d) psychological: spreading rumours, hiding or damaging possessions, inappropriate use of information technology, unauthorised use of camera phones
- (e) emotional: deliberately excluding others from a group, refusing to sit next to someone, overtly encouraging other people to actively ignore or avoid a person;
- (f) sexual harassment: which involves behaviours such as unwanted touching, inappropriate joking, taunting or teasing of a sexual nature; and/or exposure.

### 5. WHAT IS CYBER BULLYING?

5.1 Cyber bullying is the carrying on of some of the above forms of bullying (whether while at school or not) by use of electronic technologies such as email, websites, Facebook, online chatrooms, Twitter, blogs, Snapchat, Instagram etc. Cyber bullying can include:

- (a) sending hateful or threatening comments or pictures via MSN, mobile phone, the internet or social networking sites;
- (b) using technology to socially exclude someone;
- (c) posting rude, explicit or embarrassing pictures of someone on the internet;
- (d) stealing someone's identity in order to harm them in some way;
- (e) putting pressure on a person to send revealing or compromising pictures of themselves;
- (f) covertly filming, recording or taking a picture of someone and posting the images on the internet to cause hurt;
- (g) 'outing' and disseminating confidential information about someone;
- (h) flaming and multi-messaging to clog up a person's electronic system and to cause them distress;
- (i) using aliases and pseudonyms in chat rooms and on social networking sites in order to harass and upset;
- (j) engaging in cyber stalking and the invading a person's privacy

5.2 Sexting can be another type of cyber bullying. Sexting involves taking sexually explicit photos and making them available for others to see via a mobile phone or the internet. Sending explicit images of anyone including

yourself is a crime if you are under the age of 18 years. If the person in the picture is under the age of 16 years, it can be a very serious crime resulting in charges of paedophilia.

### 6. WHAT BULLYING IS NOT

6.1 Behaviours that do not constitute bullying include:

- (a) mutual arguments and disagreements (where there is no power imbalance);
- (b) not liking someone or a single act of social rejection;
- (c) one-off acts of meanness or spite; or
- (d) isolated incidents of aggression or intimidation.

6.2 However, these conflicts still need to be addressed and resolved.

### 7. THE SCHOOL'S ANTI-BULLYING STRATEGIES

7.1 The methods used by the school to discourage bullying will vary from time to time and will depend on the needs of the School. The measures that are currently in place to discourage bullying, include but are not limited to:

- (a) emphasis is on preventative and early intervention including wellbeing programs;
- (b) classroom teachers will clarify with their students the School's policy on bullying at the start of the school year;
- (c) this policy being available in the School portal and printed in students' diaries;
- (d) undertaking year-level surveys (Years 4 to 12) of student wellbeing and bullying behaviour;
- (e) undertaking surveys on boarder wellbeing;
- (f) including open discussions on anti-bullying strategies in the curriculum;
- (g) ensuring effective pastoral support for students through the appointment of teachers, housemasters, tutors, year level coordinators, boarding house supervisors and other staff;
- (h) encouraging students to report incidents and assist them in adopting strategies to deal with bullying;
- (i) employing School Counsellors who have specialist skills in helping both victims of bullying and identified bullies;

- (j) training staff to detect bullying behaviour;
- (k) employing a suitable range of sanctions (including suspension and expulsion) to deal with and discourage bullies;
- (l) use of School Diaries for recording of instances of bullying and measures to address, display of Netiquette Agreement and Essential Agreement (PYP) material,
- (m) reviewing this policy from time to time to ensure that it remains effective and relevant.

## 8. RESPONSIBILITIES AND REPORTING

### 8.1 Staff of the school have a responsibility to:

- (a) be vigilant when in the classroom, when supervising around the grounds, in boarding houses and at co-curricular activities and be observant of signs of distress or suspected incidents of bullying;
- (b) educate students about bullying;
- (c) empower students to act to stop bullying if they witness it occurring;
- (d) model non-bullying behaviour at all times including tolerance and acceptance;
- (e) offer support to students who are bullied;
- (f) listen and respond to all complaints of bullying;
- (g) record students' unacceptable behaviour; and
- (h) report incidents of unacceptable behaviour to the Housemaster and if deemed sufficiently serious to the Head of Preparatory School or Tudor House or the Deputy Headmaster of the Senior School and the School's Counsellor. (See Note below).

### 8.2 Parents have a responsibility to:

- (a) take an active interest in their child's School life to be aware of any problems;
- (b) take seriously any reports of bullying that their child makes to them;
- (c) encourage their child to be verbally assertive rather than retaliate with action;
- (d) report to the Housemaster or School Counsellor incidents of bullying of which they become aware (see Note below);
- (e) encourage their child to report bullying if they experience it or witness it happening; and

- (f) work collaboratively with the School to resolve incidents of bullying when they may occur.

8.3 Note: If the nature and seriousness of the bullying behaviour is such that it may be criminal or require consideration of mandatory reporting, staff or parents should report the matter to the Headmaster. This may include physical assault, threats of violence, problematic sexual behaviour or child-to-child sexual abuse. Refer to the School's Child Protection Policy for more information.

### 8.4 Students have a responsibility to:

- (a) ensure their behaviour does not intimidate or harass other students;
- (b) stop bullying behaviour when they witness it;
- (c) report bullying behaviour to staff as soon as they become aware of it (preferably their Housemaster or Student Counsellor or other staff member with whom they feel comfortable to talk to);
- (d) behave as responsible digital citizens and do not tell anyone your passwords, private details or access codes.

8.5 If students require further help it can be obtained from:

Kids Helpline – 1800 551 800  
Lifeline – 13 1114  
Beyond Blue - 1300 22 4636  
[www.bullyingnoway.gov.au](http://www.bullyingnoway.gov.au)  
[www.kidshelp.com.au](http://www.kidshelp.com.au)

## 9. CONSEQUENCES

- 9.1 Students who are found to have engaged in bullying behaviour will generally, in the first instance, be counselled. This may also involve a mediation session if appropriate.
- 9.2 Students who do not respond to counselling and/or mediation, and who repeatedly bully others may face suspension or expulsion.
- 9.3 The leadership position of any student who is found to persistently bully others will be removed.
- 9.4 The continued enrolment in the School of a student who is found to persistently bully others will be reviewed.

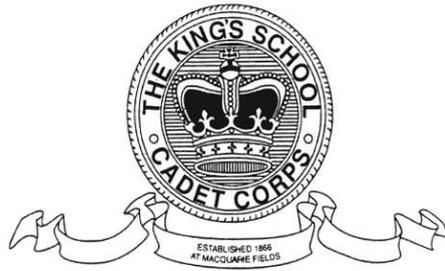


**Counsellor@kings.edu.au**

**Counsellor@kings** is a **confidential** email link to the School Counsellors.

Please use this email link to speak to a counsellor in person if you are experiencing any difficulties.

**You can also access kidshelpline on  
1800 551 800 24 hours a day 7 days per week.**



## The King's School Cadet Corps

The King's School Cadet Corps is the oldest cadet unit in Australia and with a current posted strength in excess of 870 cadets is also one of the largest. The history of The King's School Cadet Corps can be traced back to the foundation of a Volunteer Unit at St Mark's Collegiate School, Macquarie Fields on 29 March 1866. This Unit was commanded by Captain William Dalmas and upon the amalgamation of St Mark's Collegiate School and The King's School, the unit transferred to The King's School. In August 1868, royal assent was granted for the formation and naming of The King's School Cadet Corps. The initial objectives of this unit were:

- to encourage leadership
- to develop self-discipline (after the pattern of Army discipline)
- to be of service to King and Country whenever called upon.

Since that time, cadet corps training has occurred in one form or another at The King's School. Over time the Cadet Corps has developed and retained many traditions but has also sought new and innovative training experiences for boys of the Cadet Corps.

The Cadet Corps is woven into the fabric of The King's School, the uniform worn each day by the boys at The King's School also being that of The King's School Cadet Corps. This uniform also enjoys the distinction of being the oldest continuously worn military uniform in Australia. As a consequence, the School and the Cadet Corps have the obligation to ensure a high standard of uniform at all times.

Boys enter the Cadet Corps in their final term of Year 8 and remain in the Cadet Corps until

the end of Term 2 Passing Out Parade in Year 10. From that point, boys may elect to remain in the Cadet Corps or participate in the School's Community Outreach Program or Work Experience Program. The majority of boys though elect to remain in the Cadet Corps in Year 11 and a significant number continue until the end of Year 12, as they are able to recognise the value of opportunities in leadership offered by The King's School Cadet Corps program. The Cadet Corps Training Year, rotates through the following cycle:

- Term 4 Home Training Parades
- Term 1 Home Training Parades, culminating in the Annual Field Exercise (AFX) during Camps Week
- Term 2 Promotions Courses: Year 9 Junior Leaders' Course (JLC), Year 10 Senior Leaders' Course (SLC) and Year 11 CUO/WO Course (CWC)
- Term 3 Promotions Courses

In Terms 4 and 1, a range of training activities are undertaken, predominately at school. In the initial two years of training, these activities include abseiling, confidence course, camouflage and concealment, drill training, first aid training, practice trekking, initiative and outdoor survival activities, high ropes course and navigation. In their third and fourth years in the Cadet Corps, boys have the opportunity to participate in more specialised training and support roles as members of specialist platoons including Cadet life, Medics, Pioneers, Quartermaster's Store, Reconnaissance, Roping, Signals, Media and Design, SES and Fire Safety Platoons. Boys of all ages in the Cadet Corps also have the opportunity to be members of the Cadet Corps' Marching Band.

The Annual Field Exercise (AFX), typically held during Camps Week during the final week of Term 1, allows the Cadet Corps to place into action its previous two terms of training and allows cadets to develop important life skills such as initiative, leadership, resilience and teamwork in a challenging but safe environment. Annual Camp utilises Singleton Military Area and the adjoining Pokolbin State Forest for its AFX (Annual Field Exercise).

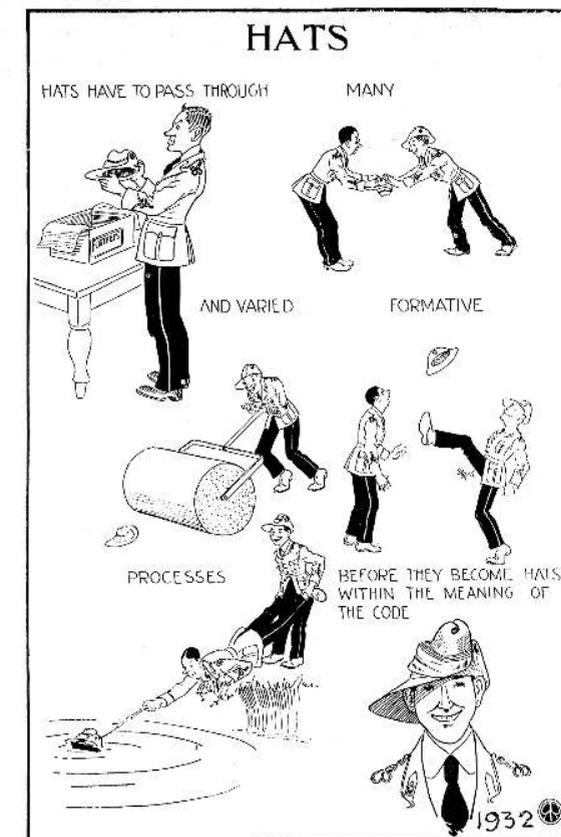
The Cadet Corps Annual Ceremonial and Regimental Passing Out Parade is conducted on the final day of Term 2 on the JS White Oval. The parade involves the entire Cadet Corps and provides an opportunity to farewell the departing Year 12 members of the Cadet Corps.

In Term 3 cadets have the opportunity to take up leadership roles following Promotion Courses. The first opportunity for promotion comes after the first year of Corps Training. The Cadet Corps is reliant upon cadet leadership, with leadership opportunities ranging from being a Section Commander responsible for up to eight cadets through to the Cadet Corps' preminent leadership roles of Adjutant and

Regimental Sergeant Major who oversee the entire Cadet Corps.

Attendance at all Cadet Corps training activities is compulsory and leave is only granted in exceptional circumstances. If a cadet hopes to request leave from a Training Parade, he is required to locate, print and complete an 'Application for Leave' form and submit it along with relevant supporting documents to the Staff Centre Reception desk. He must then attend at Break on the Friday before Parade to discuss his application with the Commanding Officer or the Attendance Officer. Medical appointments should not be booked on Cadet Corps Parade days. All approved Leave Requests are logged and may be examined as part of the Promotions Courses.

Request for leave from the Annual Field Exercise (AFX) or Regimental Passing Out Parade (RPOP) must be completed via KingsNet using the Special Leave Application Form and include supporting documentation. The approving officer is the Head of Senior School/ Deputy Headmaster.





## The Duke of Edinburgh's Award

The following provides a brief synopsis of the Duke of Edinburgh's International Award at King's and the methods by which boys gain the various levels of achievement. The King's School has been one of the most active Award Centres in Australia since 1967 and over 10,000 Awards have been earned by Kingsmen.

### THE BRONZE AWARD

All boys in Year 8 are expected to enrol at the Bronze level, using the Online Record Book (ORB). This forms an element of the School's character, service and leadership programs. The purpose of the Award is to acknowledge, and at times motivate, boys to be committed to physical activity, lifelong learning, acts of service and adventure.

The Bronze Award must be completed over a minimum of six months and consists of four sections – Physical Recreation, Skill, Service and Adventurous Journey. The Adventurous Journey component is normally completed during the annual Cadet Corps Camp. One of the remaining three sections must involve a commitment of six months (the major) and the other remaining sections requires three months of regular commitment. All these activities need to be completed by students outside of the school timetable. Activities (other than Corps Camp) need to be completed either one hour per week (or two hours over two weeks is also accepted). Extra hours can be added, but don't count towards this Bronze Award.

Suggestions for each section are outlined below.

#### Physical Recreation

The Physical Recreation section is the one where most boys choose School sport to be their major.

#### Skill

Some suggestions for the Skill Section include learning a musical instrument, debating, chess, reading, cookery, Industrial Arts or Agricultural Clubs.

#### Service

Community service is the activity that sometimes makes or breaks the Award for many boys. There are several possible options for this aspect of the Award that could be completed at School, for instance in the past boys have assisted with coaching or refereeing, helping boys at the Preparatory School or helping younger boys with homework on a regular basis. There are also many options available in the wider community, ranging from assistance being given at local clubs, and surf lifesaving, helping at old age establishments to the rural fire brigade and bush regeneration.

#### Adventurous Journey

For the Adventure aspect, the Cadet Corps program easily covers requirements of both practice and qualifying components of this section. The first night of camp is considered the practice and one night (two days) of the expedition is considered the qualifying section of this section.

The details of what to include in an expedition log is clearly detailed in the Award checklist (which has been emailed), that needs to be handed in to complete each level of the Award.

#### THE SILVER AWARD

The Silver at King's has usually been a logical follow on from the Bronze, with boys continuing their sport, skill and volunteering activities.

The Adventurous Journey section can be covered from a choice of activities like mountain biking, trekking or cross country skiing options that take place in the various holiday periods.

Silver takes a minimum of six months, with all three sections (physical recreation, service and skills) running over six months. Completing the silver level will enable students to finish their Gold Award in 12 months rather than 18 months.

#### THE GOLD AWARD

The Gold Award is usually begun by boys in Year 10, but they must have turned 16. Those boys who are already very involved in the life of the School find that many of their School activities are easily accepted and recorded as components of the Gold Award. However, it is important to realise that the standard for the Gold Award is higher than the other levels and boys will need to show a higher degree of difficulty in the activities that they complete.

Many boys will use rank in the Cadet Corps or leadership in Community Service as the service component. The physical aspect is covered by the School's sporting program once again, and the skill could be any one of the options previously mentioned, or even obtaining their driving licence. The adventurous journey is covered by many different trips such as mountain biking, hiking or sea kayaking.

The Gold Award also requires participants to do a residential project, which is five days (four nights) away from home. There must be a purpose to the activity, and must not involve the candidate's normal group of friends. The annual Cadet Corps Camp is the most common activity recorded for this aspect of the Award, however, HSC Study Camps are also becoming a popular choice.

#### AWARD LEADERS

Each House will have an Award Leader. These Award Leaders are your first port of call should you have any questions. You must have your Award Plan approved by your Award Leader prior to beginning your activities.

#### NOTES

There are some "dos and don'ts":

- Do the initial registration with care
- Follow up on any request or email that you send
- Treat assessors and Award Leaders with great care and respect
- Don't mix up sport skills and skill for Duke of Edinburgh
- All activities must not commence until your registration has been approved. Get your award plan together quickly!
- Do not start an activity until it has been approved on the ORB.

- If you have forgotten your login and password: use the Duke of Edinburgh website.

Remember, it is your name on the Award and you will need to be the main motivator and driver of any activity. The Award is as much about persistence and effort over time, as it is about purposeful activity. Boys are therefore encouraged to work consistently over time and communicate with their Award Leader regularly to earn their Award.

Contact the Duke of Edinburgh Coordinator at King's – Mr Christian Eatough [cpe@kings.edu.au](mailto:cpe@kings.edu.au)

The Duke of Edinburgh's Award website is <http://www.dukeofed.com.au/home.html>