

BILLING OPTIONS

(a) Termly Billing

A fees statement will be sent for the ensuing term approximately two weeks prior to the term starting for School fees and disbursements. This account can be paid either by cheque, credit card (Mastercard, Visa or American Express), BPay (cheque or savings account) or Direct Debit (cheque, savings account or credit card Mastercard, Visa or American Express).

The telephone number to call for payment by credit card is **1300 302 192**. Please refer to the reverse side of your fees statement for further details. **Please also note that if you wish to pay by credit card you will be charged a 2% surcharge to cover the merchant fees and handling.**

If you are paying by credit card using telephone banking please ensure that you are careful to use the reference number applicable to your payment selection located on the tear-off portion of the Fees Statement. This is important for the School's accounting system to determine whether a voluntary donation to the Foundation Building Fund has been included in the payment.

The School Council is appreciative of the great majority of parents paying their son's fees by the first day of each term. However, it has also requested that attention be drawn to that requirement where parents are paying fees on a termly basis as a small number of parents are regularly failing to meet that obligation.

It should be noted that as a result of that failure the School incurs costs and suffers losses. Therefore, a default charge of \$250 per month will be charged to all overdue accounts.

(b) Ten Monthly Direct Debit Billing

This scheme is available either from the commencement of Term 1 or Term 3.

School fees will be debited to your nominated cheque account, savings account or credit card (a 2% surcharge will apply) in **ten** instalments on the 25th of the month from February to November. Any disbursements will be added to the first direct debit instalment to be deducted in each new term.

Parents will receive a fees statement at least 10 days prior to the date of the next debit to their account. Please note a **\$30** charge will be made for any Direct Debits that are dishonoured.

Direct Debits that dishonour three times will automatically be cancelled from this scheme.

Please note that your intention to participate or withdraw from this scheme must be advised one month prior to Term 1 or Term 3.

Full Fee Paying Overseas Families are ineligible to participate in this scheme.

BILLING OPTIONS (continued)

Parents who wish to pay fees by Direct Debit either termly or monthly should complete the Direct Debit Request form (download from the School's website) and return them to the Bursar's Office no later than 3 January 2012.

If parents are currently using the Direct Debit option of their choice they need NOT fill out these forms again, unless they wish to pay the current Termly Giving Foundation Building Fund amount of \$175 per term.

Parents in the scheme of paying by ten monthly instalments can only join that method of payment either at the beginning of Term 1 (returning the forms to the School by 3 January 2012), or at the end of Term 2 (returning forms to the School by 22 June 2012).

If you are currently in the ten instalments Direct Debit system and want to cancel out of that method of payment, please ensure that the School is advised by 3 January 2012.

(Parents wishing to include a voluntary contribution to the Foundation Building Fund in their Direct Debit payment should complete this section of the Direct Debit Request form.)

(c) Overseas Students—Payment Of Fees, Additional Fees And Disbursements

Fees payable for overseas students must be paid a **semester (two terms) in advance**. Disbursements are payable termly.

Parents of full fee paying overseas students are reminded that, in addition to the payment of tuition fees and boarding fees if applicable, they are also required to pay a sum which represents the levels of both Commonwealth and State recurrent funding for the year and certain other income items, which the School does not receive for overseas students

In 2012 these payments will amount to:

Senior School Boys:-

Years 7-11	\$5,248
Year 12	\$5,196

Preparatory School Boys	\$3,872
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Fees accounts for each semester will include one half of the amounts shown above.

For all students presenting for the NSW Higher School Certificate examination and who are neither an Australian citizen nor a permanent resident of Australia the NSW Board of Studies levies a fee to cover the cost of administration and marking. In 2012 this fee will be **\$1000** (includes GST). The fee applies regardless of the year of enrolment at the School. It will be paid by the School at the time the examination entry form is lodged with the Department of Education and will be subsequently billed on the fees account.